

June 21, 2011

<b>DIRECTIVE:</b> JOB CORPS INFORMATION NOTICE NO. 10-91
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**TO:**                    ALL JOB CORPS NATIONAL OFFICE STAFF  
                          ALL JOB CORPS REGIONAL STAFF  
                          ALL JOB CORPS CENTER DIRECTORS  
                          ALL JOB CORPS CENTER OPERATORS  
                          ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
                          ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:**               EDNA PRIMROSE  
                          National Director  
                          Office of Job Corps

**SUBJECT:**           2011 Hurricane Preparedness Reminder

1.     Purpose. To ensure that the Job Corps community is prepared for the 2011 hurricane season.
2.     Background. Noted hurricane forecasters Dr. Phillip Klotzbach and Dr. William Gray predict that the 2011 Atlantic hurricane season, which began June 1 and lasts through November 30, will be extremely active. Storm predictions include 16 named storms, nine hurricanes, and five major hurricanes (Category 3, 4, or 5 on the Saffir-Simpson Scale). Similar storm predictions were made for the 2010 Atlantic hurricane season. Surprisingly, no hurricanes and only one tropical storm made landfall in the United States (refer to [http://www.weather.com/outlook/weather-news/news/articles/2010-atlantic-hurricane-season-recap\\_2010-11-23](http://www.weather.com/outlook/weather-news/news/articles/2010-atlantic-hurricane-season-recap_2010-11-23)).

When planning for hurricanes and tropical storms, centers should also consider secondary weather events such as strong winds, heavy rains, and flooding. According to the Federal Emergency Management Agency (FEMA), flooding is the most common natural disaster to occur in the United States. Flooding can happen in every state and territory. There are two types of floods, coastal and inland. Coastal flooding can occur as the result of storm surge, which is water that is pushed towards shore by hurricane or tropical storm winds. Inland flooding often occurs as the result of extended periods of heavy rain, or a warming trend following heavy snow fall. The National Weather Service's (NWS) "Summary of Natural Hazards Statistics for 2010 in the United States" indicates that river flooding resulted in 36 fatalities, 127 injuries, and more than \$3 billion dollars in property damage.

In accordance with Job Corps Program Requirements Handbook (PRH) Chapter 5, Section 5.20, R3, all Job Corps centers are required to prepare Emergency Action Plans (EAP) to address

both natural and man-made disasters. Centers located in areas subject to the effects of tropical storms and hurricanes should have EAPs that include procedures for managing operations during a hurricane. All Job Corps center EAPs should include standard operating procedures for effectively responding to flood-related emergencies.

3. Action. Job Corps centers located in coastal areas are encouraged to review the following resources:

- Job Corps Information Notice No. 09-90, “Hurricane Preparedness Reminder,” released May 19, 2010;
- Job Corps Information Notice No. 09-08, “2009 Hurricane Preparedness Reminder,” released August 24, 2009;
- Job Corps Information Notice No. 08-51, “2009 Atlantic Hurricane Forecast and Seasonal Outlook,” released June 4, 2009;
- the National Oceanic and Atmospheric Administration (NOAA), National Hurricane Center, 2011 hurricane season public service videos at <http://www.hurricanes.gov/prepare>; and
- the Federal Emergency Management Agency (FEMA), Ready America website, Floods, <http://www.ready.gov/america/beinformed/floods.html>.

Addressees are to ensure that this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.

5. Inquiries. Direct all inquiries to Dennis Johnson at (202) 693-2876 or [johnson.dennis@dol.gov](mailto:johnson.dennis@dol.gov).