

October 8, 2014

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 14-19
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LENITA JACOBS-SIMMONS
Acting National Director
Office of Job Corps

SUBJECT: “It’s On Us” Campaign, and Preventing and Responding to Sexual Assaults in Job Corps

1. Purpose. To ensure Job Corps’ sexual assault prevention and response programs use a team approach; focus on prevention and education; provide counseling, treatment, and follow-up care; and follow required reporting procedures.

2. Background. In 2013, 173,610 people were raped or sexually assaulted in the United States¹. Only 35 percent of rapes and sexual assaults are reported to the police. Date rape incidents are most prevalent in the 16- to 24-year-old age group.

President Obama launched the “It’s On Us” Campaign September 19, 2014, to reduce sexual violence on campuses. “It’s On Us” asks everyone – men and women across America – to make a personal commitment be part of the solution to campus sexual assault.

Job Corps has a sexual assault policy that requires each center to have a program on sexual assault prevention, education, counseling, treatment, follow-up care, and reporting. Each center must also have a Sexual Assault Response Team (SART), and involve center staff and outside resources; and must report sexual assaults immediately to law enforcement authorities and to the National Office through the Significant Incident Reporting (SIR) system (PRH 6.11, R6). In addition, Job Corps maintains a Zero Tolerance (ZT) policy for violence and drugs. Sexual assault is a Level 1 offense that results in separation from Job Corps (PRH Exhibit 3-1).

3. Action. Listed below are some general suggestions for what centers can do to respond to President Obama’s call for action in preventing sexual assaults:

¹ All statistics are from the National Crime Victimization Survey 2013.

- Rape, Incest, and Abuse National Network: <https://www.rainn.org/>
- White House Blog – President Obama Launches the “It’s On Us” Campaign to End Sexual Assault on Campus: <http://www.whitehouse.gov/blog/2014/09/19/president-obama-launches-its-us-campaign-end-sexual-assault-campus>

A variety of resources to prevent violence and sexual assault have been provided on the SafetyNet Web page, located on the Job Corps Health and Wellness Program Web site: <https://supportservices.jobcorps.gov/health/Pages/SafetyNet.aspx>. Annually, all Job Corps staff members are required to complete the SafetyNet toolkit training in SIMON. Directions to access this training are available on the SafetyNet Web page.

Additional resources on this site are designed to help centers tailor violence and sexual assault prevention programs. To access these resources, visit the SafetyNet Web page and click on “Violence Prevention,” then the “Sexual Assault Prevention” link. Brochures, handouts, sample newsletter articles, and resources are located on this page.

The Sexual Assault Prevention and Response Technical Assistance Guide (TAG) provides information on forming a SART, preventing and responding to sexual assault, and resources. Review the TAG at <https://supportservices.jobcorps.gov/health/Pages/SexualAssaultPrevention.aspx>.

4. Action. Addressees are to ensure this Information Notice is distributed to all appropriate staff.
5. Expiration Date. Until superseded.
6. Inquiries. Inquiries should be directed to Carol Abnathy at (202) 693-3283 or abnathy.carol@dol.gov or Johnetta Davis at (202) 693-8010 or davis.johnetta@dol.gov.