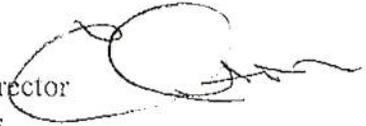




NOV 27 2019

**DIRECTIVE: JOB CORPS INFORMATION NOTICE 19-04**

**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
 ALL JOB CORPS REGIONAL OFFICE STAFF  
 ALL JOB CORPS CENTER DIRECTORS  
 ALL JOB CORPS CENTER OPERATORS  
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
 ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
 ALL CENTER USERS

**FROM:** DEBRA CARR  
 Acting National Director  
 Office of Job Corps 

**SUBJECT:** Trainee Employee Assistance Program (TEAP)-Related Observances

1. Purpose. To provide a list of TEAP-related observances for the months of October 2019 through December 2020.
2. Background. Substance use prevention and education activities provide an excellent opportunity to engage the entire Job Corps center community in raising awareness of substance use issues and the importance of a substance-free lifestyle. This has the benefit of increasing positive attitudes about abstinence, reducing stigma and encouraging students and staff to seek assistance when needed. These events also serve to fulfill the ePolicy and Requirements Handbook (ePRH) requirements for the promotion and education component of the TEAP [PRH 6.11, R1, b3]. Centers are encouraged to plan educational TEAP-focused events for students and staff around the alcohol and drug-related observances listed below:

Date	Observance	Website
<b>2019</b>		
October 14	<b>National Kick Butts Day</b>  Sponsor: Campaign for Tobacco-Free Kids	<a href="http://www.kickbuttsday.org/about/">http://www.kickbuttsday.org/about/</a>
October 23-30	<b>Red Ribbon Week. Theme: Life is Your Journey, Travel Drug Free.</b>  Sponsor: National Family Partnership	<a href="http://redribbon.org">http://redribbon.org</a>

Date	Observance	Website
November	<p><b>Great American Smokeout Month</b></p> <p>Includes November 15: Great American Smokeout Day (third Thursday of November)</p> <p>Sponsor: American Cancer Society</p>	<p><a href="http://www.cancer.org/healthy/stayawayfromtobacco/greatamericansmokeout/">http://www.cancer.org/healthy/stayawayfromtobacco/greatamericansmokeout/</a></p>
<b>2020</b>		
January 21-26	<p><b>National Drug and Alcohol Fact Week</b></p> <p>Sponsor: National Institute of Drug Abuse</p>	<p><a href="https://teens.drugabuse.gov/national-drug-alcohol-facts-week">https://teens.drugabuse.gov/national-drug-alcohol-facts-week</a></p>
March	<p><b>Problem Gambling Awareness Month</b></p> <p>Sponsor: National Council on Problem Gambling</p>	<p><a href="https://problemgamblingawarenessmonth.org">https://problemgamblingawarenessmonth.org</a></p>
March 15-21	<p><b>National Inhalants and Poisons Awareness Week</b></p> <p>Sponsor: National Inhalant Prevention Coalition</p>	<p><a href="http://www.inhalants.org">http://www.inhalants.org</a></p>
April	<p><b>National Alcohol Awareness Month</b></p> <p>Sponsor: National Council on Alcoholism and Drug Dependence</p>	<p><a href="https://www.cadca.org/blog/april-alcohol-awareness-month-get-educated">https://www.cadca.org/blog/april-alcohol-awareness-month-get-educated</a></p>
April 10	<p><b>National Alcohol Screening Day</b></p> <p>Sponsor: Screening for Mental Health, Inc.</p>	<p><a href="https://www.mentalhealthscreening.org/programs/initiatives">https://www.mentalhealthscreening.org/programs/initiatives</a></p>
March 30-April 3	<p><b>National Youth Violence Prevention Week</b></p> <p>Sponsor: National Association of Students Against Violence (SAVE)</p>	<p><a href="http://nationalsave.org/event/national-youth-violence-prevention-week-2/">http://nationalsave.org/event/national-youth-violence-prevention-week-2/</a></p>
May TBD	<p><b>National Alcohol and Other Drug Related Birth Defects Awareness Week</b></p> <p>Sponsor: National Council on Alcoholism and Drug Dependence</p>	<p><a href="http://ncaddms.org/">http://ncaddms.org/</a></p>
May TBD	<p><b>National Prevention Week</b></p> <p>Sponsor: Substance Abuse and Mental Health Services Administration</p>	<p><a href="https://www.samhsa.gov/prevention-week">https://www.samhsa.gov/prevention-week</a></p>
May 31	<p><b>World No Tobacco Day</b></p> <p>Sponsor: World Health Organization (WHO)</p>	<p><a href="https://www.who.int/tobacco/wntd/en/">https://www.who.int/tobacco/wntd/en/</a></p>
June 26	<p><b>International Day against Drug Abuse and Illicit Trafficking</b></p>	<p><a href="https://www.un.org/en/events/drugabuseday/">https://www.un.org/en/events/drugabuseday/</a></p>

Date	Observance	Website
	Sponsor: United Nations	
September 4	<b>International Overdose Day</b> Sponsor: Penington Institute in Australia	<a href="https://www.overdoseday.com/">https://www.overdoseday.com/</a>
September	<b>National Recovery Month</b> Sponsor: Substance Abuse and Mental Health Services Administration (SAMHSA)	<a href="https://recoverymonth.gov">https://recoverymonth.gov</a>
October 12	<b>National Kick Butt Day</b> Sponsor: Campaign for Tobacco-Free Kids	<a href="https://kickbuttsday.org/about/">https://kickbuttsday.org/about/</a>
October 23-31	<b>Red Ribbon Week. Theme: TBA</b> Sponsor: National Family partnership	<a href="http://redribbon.org">http://redribbon.org</a>
November	<b>Great American Smoke out Month</b> Includes November 21: Great American Smoke out Day (third Thursday of November) Sponsor: American Cancer Society	<a href="http://www.cancer.org/healthystayawayfromtobacco/greatamericansmokeout/">http://www.cancer.org/healthystayawayfromtobacco/greatamericansmokeout/</a>
December	<b>National Drunk and Drugged Driving Prevention Month</b> Sponsor: National Highway Traffic Safety Administration	<a href="https://nationaltoday.com/national-drunk-and-drugged-driving-prevention-month/">https://nationaltoday.com/national-drunk-and-drugged-driving-prevention-month/</a>

3. Action. Centers are encouraged to plan TEAP-related events throughout the year. If available, photos of the event should be submitted to Julie Luht at [julie.luht@humanitas.com](mailto:julie.luht@humanitas.com) for inclusion in future health and wellness publications. Addressees are to ensure this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.

5. Inquiries. Inquiries should be directed to Cassandra Thomas at [Thomas.Cassandra@dol.gov](mailto:Thomas.Cassandra@dol.gov).