TO:        ALL JOB CORPS NATIONAL OFFICE STAFF
          ALL JOB CORPS REGIONAL OFFICE STAFF
          ALL JOB CORPS CENTER DIRECTORS
          ALL JOB CORPS CENTER OPERATORS
          ALL FOREST SERVICE CENTER DIRECTORS
          ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
          ALL OUTREACH AND ADMISSIONS CONTRACTORS
          ALL CAREER TRANSITION SERVICES CONTRACTORS

FROM:      DEBRA CARR
          Acting National Director
          Office of Job Corps

SUBJECT:   Centers for Disease Control (CDC) Environmental Cleaning and
          Disinfection Recommendations during the Coronavirus (COVID-19)
          Event

1.   Purpose.  To distribute the CDC’s COVID-19 Environmental Cleaning and Disinfection
      Recommendations.

2.   Background.  Job Corps issued Program Instruction Notice (PIN) No. 19-14, “Spring
      Break March 16 through April 14, 2020,” establishing a spring break for all Job Corps centers in
      light of recent COVID-19 concerns and the Center for Disease Control (CDC) guidelines.
      Centers provided students with transportation to their home of record or alternate destination,
      and homeless students will be retained at the center if center personnel are unable to arrange
      appropriate other living arrangements in conjunction with local authorities.  No new arrivals will
      be accepted at centers until after spring break.  PIN 19-14 directs centers to clean, sanitize,
      and otherwise maintain their facilities during this spring break period.

The CDC provides cleaning and disinfection recommendations to community facilities such as
Job Corps Centers with rooms or areas occupied by those with suspected or with confirmed
COVID-19.  Those community facility recommendations are available at
https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-
disinfection.html.

The CDC also provides additional recommendations for areas where those who are sick are
housed in isolation.  These recommendations are applicable for Job Corps centers housing
homeless students who become ill and are available at https://www.cdc.gov/coronavirus/2019-
cov/prevent-getting-sick/cleaning-
cov%2Fprepare%2Fcleaning-disinfection.html.
3. **Action.** Center directors are advised to follow the CDC’s recommendations in cleaning and sanitizing Job Corps facilities. The CDC updates its guidance periodically, and any updates may be found at https://www.cdc.gov/coronavirus/2019-ncov/communication/guidance-list.html?Sort=Date%3A%3Adesc.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

4. **Expiration Date.** Until superseded.

5. **Inquiries.** Inquiries should be directed to the appropriate Regional Directors.