

July 27, 2011

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 11-03
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: Edna Primrose
National Director
Office of Job Corps

SUBJECT: PRH Chapter 6, Appendix 609

1. Purpose. To provide additional information and guidance on the direct-threat assessment process outlined in PRH Chapter 1, Section 1.4, R3. Appendix 609 supersedes information provided in Program Instruction 07-16.

2. Background. Job Corps requires that applicants and students not have medical conditions or disabilities that (1) pose a direct threat to the health or safety of themselves, other students, or staff, and (2) cannot be eliminated or reduced to an acceptable level by reasonable accommodation or modification. Like any qualification standard, this requirement must apply to all applicants and students, not just to those with disabilities, and must be evaluated on an individual basis. For individuals with psychiatric disabilities, Job Corps must identify the individual's specific behavior that would pose the direct threat. Federal disability nondiscrimination laws make clear that an individual does not pose a direct threat simply because he or she has a history of psychiatric disability, or is currently receiving treatment for a psychiatric disability.

The attached instructions and form provide Job Corps Health and Wellness staff, including Trainee Employee Assistance Program (TEAP) specialists, with guidance designed to help them properly and lawfully assess an individual applicant's or student's ability to safely participate in the Job Corps program.

3. Explanation of Changes. Highlights of PRH changes are as follows:

a. PRH Chapter 6: Administrative Support

(1) Revised Table of Contents Appendices to include "Appendix 609 Individualized Assessment of Possible Direct Threat" to list.

(2) Added new Appendix 609 Individualized Assessment of Possible Direct Threat.

4. Action. Addressees are to ensure this Change Notice is distributed to all appropriate staff, particularly Health and Wellness staff, including nurses, physicians, center mental health consultants, and TEAP specialists.

5. Effective Date. Until superseded.

6. Inquiries. Inquiries should be directed to Carol Abnathy at (202) 693-3283 or at abnathy.carol@dol.gov.

Attachment

Appendix 609