



August 21, 2020

DIRECTIVE: JOB CORPS PRH CHANGE NOTICE NO. 20-01

TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS
ALL CENTER USERS

FROM: DEBRA A. CARR **DEBRA** Digitally signed by
Acting National Director **CARR** DEBRA CARR
Office of Job Corps Date: 2020.08.21
 10:47:53 -04'00'

SUBJECT: Updated PRH Form 1-01, "Job Corps Informed Consent to Receive Mental Health and Wellness Treatment"

1. Purpose. To provide the Job Corps community with an updated version of PRH Form 1-01, "Job Corps Informed Consent to Receive Mental Health and Wellness Treatment."
2. Background. The current Form 1-01 was developed for in-person mental health services on centers and identifies the limits to confidentiality in that setting. Currently, Job Corps is in virtual operating status with the majority of students off-center. As a result, most mental health and wellness services will be provided by telemental health.

The form was updated to include informed consent for telemental health services conducted via video conferencing, text messages, email, and/or telephone. There are additional risks, benefits, and requirements related to telemental health services that applicants/students and their guardians, if minors, must acknowledge. The updates reflect informed consent language recommended by the American Psychological Association and the National Association of Social Workers for telemental health.

3. Action Required.
 - a. Outreach and Admissions (OA) staff should discontinue the use of the older version of Form 1-01 and incorporate the attached updated Form 1-01 into the enrollment packets for new applicants.
 - b. Center Health and Wellness staff should review the attached updated Form 1-01. This form will replace any existing consent forms for students currently receiving telemental health services. For guidance on obtaining consent from distance-learning students using this updated form, refer to

[Job Corps Telehealth Considerations for Mental Health Consultants](#) on the Job Corps Health and Wellness Website.

4. Effective Date. Immediately.
5. Inquiries. Inquiries should be directed to Cassandra Thomas at Thomas.Cassandra@dol.gov.
6. PRH Website Access. This Change Notice and revisions to the PRH are available on the PRH Web site at <https://prh.jobcorps.gov>.

Attachment: Updated PRH Form 1-01 – Job Corps Informed Consent to Receive Mental Health and Wellness Treatment