**CIS 3g Wellness Accommodation Access Graphic for Reasonable Accommodation, Reasonable Modification in Policies, Practices, or Procedures, and Auxiliary Aids and Services (RA/RM/AAS)**

**CIS 3g Wellness and Accommodation Disability Data Collection Entry Screen**

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**Disability Data Entry Drop-Down Menu**

**Purpose:** Allows Disability Coordinator(s) to enter disability-related data on each student with a disability who enrolls in Job Corps regardless of whether an accommodation plan is requested.

**Who Can Access:** Only Disability Coordinator(s).

**Authorization in CIS:** WelAcc - Disability Data Collection, Module: Health & Wellness

**CIS 3g Wellness and Accommodation Plan and Notes Entry Screen**



**Notes Tab**

**Purpose:** Allows Disability Coordinator and/or designee to document the Disability Accommodation process for students with accommodation plans. Notes should include pre-entry contact information, updates on accommodation effectiveness, Disability Accommodation Committee (DAC) meetings with the student and transition meetings.

**Who Can Access:** Only Disability Coordinator(s) and/or designee.

**Authorization in CIS:** WelAcc - Accommodation Plan, Module: Health & Wellness

**Accommodation Plan Entry Drop-Down Menu**

**Purpose:** Allows Disability Coordinator and/or designee to enter approved RA/RM/AAS for a student with a disability. Diagnostic information or specifics of the underlying condition must not be included.

**Who Can Access:** Only Disability Coordinator(s) and/or designee.

**Authorization in CIS:** WelAcc - Accommodation Plan, Module: Health & Wellness

**CIS 3g Wellness and Accommodation Disability Reports**



**Accommodation Plan with Notes**

**Purpose:** Provides the accommodation plan for individual or multiple students and all the disability accommodation notes.

**Who Can Access:** Only Disability Coordinator(s)

**Authorization in CIS:** WelAcc-Rpt - Accommodation Plan with Notes Report, Module: Health & Wellness Rpt

**Accommodation Plan Report**

**Purpose:** Provides the accommodation plan for individual or multiple students.

**Who Can Access:** All center staff.

**Authorization in CIS:** WelAcc-Rpt - Accommodation Plan Report, Module: Health & Wellness Rpt

**Disability Accommodation List Report**

**Purpose:** Provides a list of the dropdown choices for the RA/RM/AAS fields within the accommodation data entry screen. This list is not all-inclusive and “other” RA/RM/AAS may be entered into the accommodation plan screen, as RA/RM/AAS are determined on an individualized basis.

**Who Can Access:** All center staff.

**Authorization in CIS:** WelAcc-Rpt - Accommodation List Report, Module: Health & Wellness Rpt

**TABE Testing Accommodations Report**

**Purpose:** Provides a list of TABE Testing Accommodations for all students with TABE testing Accommodations on center.

**Who Can Access:** Only Disability Coordinator(s), and TABE Administrator.

**Authorization in CIS:** WelAcc-Rpt - TABE Testing Accommodations, Module: Health & Wellness Rpt

**Disability Data Report**

**Purpose:** Provides a list of individual or all students with disabilities on center.

**Who Can Access:** Only Disability Coordinator(s).

**Authorization in CIS:** WelAcc-Rpt - Disability Data Report, Module: Health & Wellness Rpt

**System Functions - Staff Access Authorization Reports**

**Purpose:** Provides the center's POC access to reports to verify that staff have appropriate access to disability-related entry screens and reports.

**Who Can Access:** Center POC.

**CIS3g:** System Functions - Reports - Authorizations-Staff

**Disability Summary Report**

**Purpose:**  Provides summary information about the number of students with a particular disability who have separated from the center. It also provides information on the types of RA/RM/AAS provided. This report is customizable by date.

**Who Can Access:** All center staff.

**Authorization in CIS:** WelAcc-Rpt - Disability Summary Report, Module: Health & Wellness Rpt