A maximum benefit separation recommendation means that a formal determination has been reached through the student performance evaluation process that the student has achieved as much benefit from the Job Corps program as his or her abilities will allow. This type of separation should occur rarely and only be used for those students who have stagnated in their progression despite being appropriately supported.

The request for a maximum benefit separation must be submitted to the Regional Office for review and must be accompanied by supporting documentation. The center must demonstrate the following:

1. What specifically are the areas in which the student is not progressing (e.g., TABE, class work, career technical skill requirements, etc.)?

2. What efforts have been made to assist the student in progressing within academics and/or career technical (e.g., strategies, etc.)?

Next, the center must complete its responses to the checklist on Page 2 (Attachment A), complete the summary statement on Page 4 (Attachment B), and attach all relevant, supporting documentation, as indicated.