

Are you an Individual with a Disability?

How do I know?

A disability is a mental or physical impairment that substantially limits one or more major life activity.

A mental or physical impairment could include: learning disabilities, AD/HD, depression, bi-polar, severe diabetes or asthma, paralysis, autism, certain vision or hearing impairments, etc.

Major life activities could include breathing, learning, talking, walking, working, caring for oneself, etc.

If you have a disability, you may qualify for reasonable accommodation support while in Job Corps.

Disability Coordinator

Name:

Position:

Location:

EEO Officer

Name:

Position:

Location:

We recognize that all people have the potential to succeed. We are dedicated to assisting our students with and without disabilities to be successful and we are committed to working together to support you toward your goal of employment.



Center Contact

Street Address

City, State, Zip

Phone

Fax

TDD

Website



What Support Does Job Corps Offer for Individuals with Disabilities?

During the application process, you were given the opportunity to request reasonable accommodation. If you did not request accommodation during that time you can do so at any time while you are enrolled at Job Corps. Each center has a disability coordinator. This person will be able to assist you with the process of requesting reasonable accommodations.

The reasonable accommodation process might include the following:

- Fill out request for accommodation form (you can get a copy of the form from the disability coordinator)
- Provide documentation of disability unless it is an obvious disability (examples of documentation are IEPs, Vocational Rehabilitation documents, medical documentation)
- Meet with disability coordinator(s)/ reasonable accommodation team to review documentation and discuss possible reasonable accommodations
- Create accommodation plan

What is Reasonable Accommodation?

Reasonable accommodation provides different ways for individuals to take in information or communicate their knowledge. The changes do not alter or lower the standards or expectations, but they do level the playing field. Some examples of accommodations are:

- Test questions read out loud
- Enlarged print
- Extended time on tests and assignments
- Use of computer for writing, spell check, etc.
- Calendar or graphic organizer
- Additional time to get to and from class
- Preferential seating to reduce distractions



Unsure if you qualify for reasonable accommodation?

If you are unsure if you qualify for reasonable accommodation, talk with the disability coordinator. If you received extra help or support while attending school you MAY be eligible for reasonable accommodations while in Job Corps.

Why Disclose your Disability?

The main reason for letting us know about your disability is so we can make sure you can get the support you need to participate successfully in the Job Corps program. For example, you may require extended time for testing or need additional time to get to class.

To get support from Job Corps, you need to tell us what you can about your disability and possibly provide some documentation. We are most interested in working with you to figure out how your disability affects your everyday life, particularly learning, as this will help us determine what your needs are going to be while your are in Job Corps.