

August 7, 2020

DIRECTIVE: JOB CORPS DATA CENTER NOTICE NO. 20-028

FROM: Job Corps Data Center

SUBJECT: New Categories in CIS and SIRS Applications

This notice is distributed to All National, All Regional, All Center Directors, All Center Users, All Contractors, All Operators, All Support Contractors, NTC, All OA, and All CTS.

The following three categories have been added to CIS and SIRS to record COVID-19 related instances. Job Corps health and wellness staff should contact the appropriate Humanitas Health Specialist with questions about these codes.

The new SIR Primary Category, COVID-19 is now available to the field in the SIRS application. This new category has been created in the SIR system for tracking and monitoring COVID-19 on Job Corps centers. All confirmed or suspected cases of COVID-19 in staff and students should be entered into the SIR system. Refer to Information Notice 19-09 for additional guidance.

The following two separation codes are added and now available under both the Medical Separations and MSWR Separation Categories in CIS:

1. "U07.1 COVID-19, virus identified": This code should be used if a student tests positive for COVID-19 and can no longer participate in the program due to COVID-19 related severe illness.
2. "U07.2 COVID-19, virus not identified (Clinically-epidemiologically diagnosed COVID-19, probable COVID-19 or suspected COVID-19)": This code should be used when a probable case of COVID-19 is suspected, and the student can no longer participate in the program due to COVID-19 related severe illness.

If you have questions about this JCDC Notice, please contact the Technical Assistance Center (TAC) at (800) 598-5008, option 3, or by email at helpdesk@jobcorps.org .

Thanks,
JCDC Team