

October 23, 2020

<b>DIRECTIVE:                    JOB CORPS DATA CENTER NOTICE NO. 20-084</b>
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FROM:                            Job Corps Data Center

SUBJECT:                        Center Training on Abbott ID NOW Testing

JCDC Notice 20-076 instructed centers to designate staff to complete the Abbott tutorials and MCI training by Friday, October 15, 2020. **As of today, however, only 60 centers have taken the necessary training.** This JCDC Notice is to urge the remaining 61 centers to designate the appropriate staff to take and complete the training through MCI's web portal **before** October 30, 2020. Proof of training completion is required.

Center Directors must designate a sufficient number of Health and Wellness staff (i.e., medical doctors, nurses practitioners, or nurses) to perform COVID-19 testing. The names, titles/positions, phone numbers, email addresses, and **center affiliations** of the designated Health and Wellness staff must be provided to MCI. This information must be submitted using a downloadable form on MCI website [www.mcidiagnostics.com](http://www.mcidiagnostics.com), under the DOL Tab and emailed to MCI at [info@mcidiagnostics.com](mailto:info@mcidiagnostics.com). MCI will use this information to create access for the designated center Health and Wellness staff and track and report their training completion. Center Health and Wellness staff designated to perform the COVID-19 infection testing must complete the Abbott tutorials and MCI training on the collection of specimens, the proper use of the testing equipment for testing specimens, and recording and reporting test results before a center is allowed to resume on campus operations. In addition, the designated Health and Wellness staff must view MCI's recorded Abbott ID NOW training video. The video is now available on the MCI website at [www.mcidiagnostics.com](http://www.mcidiagnostics.com), under the "Government Contracting" dropdown and the "Department of Labor" link. After viewing the recorded training, center Health and Wellness staff must submit proof of training attendance as directed in the MCI recording. Centers must also keep a log or other record documenting which of the staff completed the Abbott tutorials and MCI training. The log must include each staff member's name, title and/or position, the training completed, and date(s) each training was completed.

To obtain test training support, contact MCI's 24/7 Client Support Department at (800) 364-7287 or [info@mcidiagnostics.com](mailto:info@mcidiagnostics.com). You may also contact Latasha Hill, the MCI Account Liaison, at (918) 744-1001.