

April 7, 2021

**DIRECTIVE:                   JOB CORPS DATA CENTER NOTICE NO. 20-178**

FROM:                         Job Corps Data Center

SUBJECT:                    Donating Expiring Rapid ID NOW Tests for April 2021

Job Corps provided all active Job Corps centers with COVID-19 infection testing supplies. The amounts provided by Job Corps were based on each center's onboard strength (OBS), estimated number of students returning to Job Corps campuses, center staffing levels, and projected testing and re-testing needs. Due to decreasing OBS, lower than estimated numbers of students returning to campus, and the program's low on-campus COVID-19 transmission rates, centers are using Abbott ID NOW testing reagents at a much slower rate than originally estimated. Having more than enough supplies to continue to test center staff and students is reassuring, however, the rapid Abbott ID NOW test reagents provided to centers have a shelf life of six months. Some of the reagents at centers have expiration dates in April 2021.

To minimize waste, Job Corps is working with the Federal Emergency Management Agency (FEMA) to identify community and other entities in need for testing supplies. You are receiving this notice because Job Corps has identified your center as one with rapid ID NOW test kits expiring during the month of April 2021. Please see the attached Donation Assignment Sheet noting the quantities of expiring reagent kits and instructions for shipping these quantities to the FEMA identified donation recipient. Quantities on this sheet reflect information centers have provided on their testing inventory. You are asked to ship the quantities of kits listed on the Donation Assignment Sheet to the individual and organization named using the address provided in the list. Job Corps centers are responsible for the shipping costs, not the FEMA recipients.

The test kits must be shipped no later than COB Friday, April 9, 2021. Upon shipping, each center must enter the donation information in the weekly JCDC data call for test inventory and vaccination (combined data call), including the number of kits donated, date of shipment, and FedEx/UPS/USPS tracking number(s).

Job Corps will continue monitoring center testing supply quantities, and will procure additional supplies for centers as needed. In addition, Job Corps will issue separate instructions for the May donation soon. All questions related the donation should be directed to Lawrence Lyford in the Office of Job Corps via email to [lyford.lawrence@dol.gov](mailto:lyford.lawrence@dol.gov).