

December 02, 2021

<b>DIRECTIVE:                    JOB CORPS DATA CENTER NOTICE NO. 21-088</b>
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FROM:                            Job Corps Data Center

SUBJECT:                        New Release of CIS

**Please forward to all CIS users at your location.**

Dear CIS Customers:

On December 3, 2021, a new release of the Center Information System (CIS-3G) will be made available to CIS users. This release includes the following change:

**Wellness and Accommodation → General Health → COVID Vaccination Status**

A student is considered fully vaccinated two weeks after the date the student received the last shot. The **COVID Vaccination Status** screen has been modified to allow staff to choose a date 15 days from today (maximum date editable for user to choose will be current date + 14 days). For example, a student who received the last shot on 11/2/2021 will have a Fully Vaccinated Date of 11/17/2021.

The following reports under **Wellness and Accommodation → Reports → Health Reports** will also consider the vaccinated date when determining if the student is fully vaccinated:

- **COVID Vaccination Report**
- **Students Fully Vaccinated Report**
- **Student Mask Requirements Report.**

Please note that from 9:00 PM to midnight on Thursday, December 2, users may experience some issues when trying to access the CDSS applications. This is due to the promotion process; users who experience issues are encouraged to try again after the promotion period. Please continue to monitor the enhanced CIS application and advise us of any problem areas or questions you may have.

Questions concerning this notice should be addressed to the JCDC TAC at [helpdesk@jobcorps.org](mailto:helpdesk@jobcorps.org). Please include "CIS" in the subject of your message. Also, please include your user login name and any other pertinent information in the body of the email.

Thank You,  
JCDC