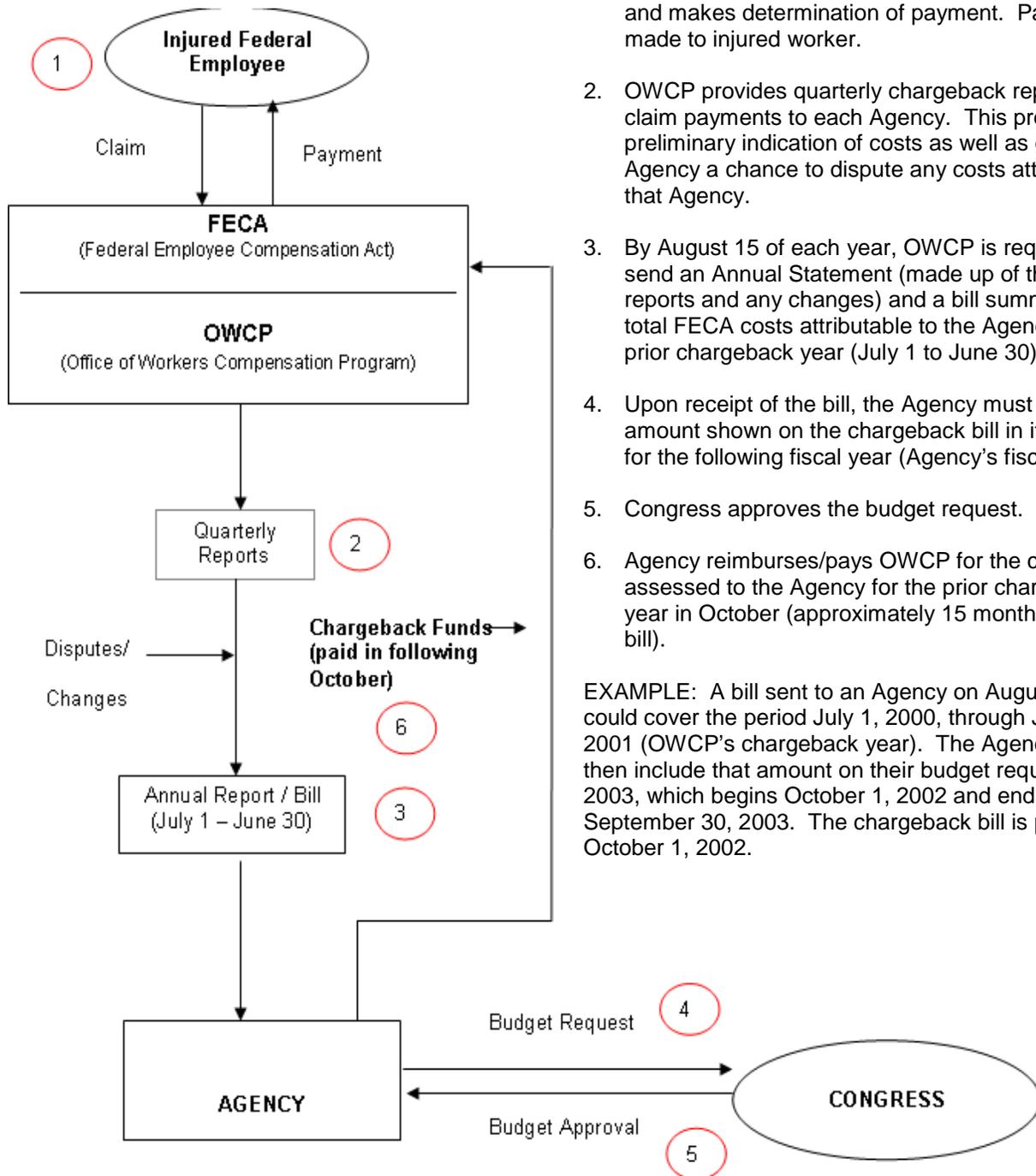


APPENDIX F
FECA FLOW CHARTS

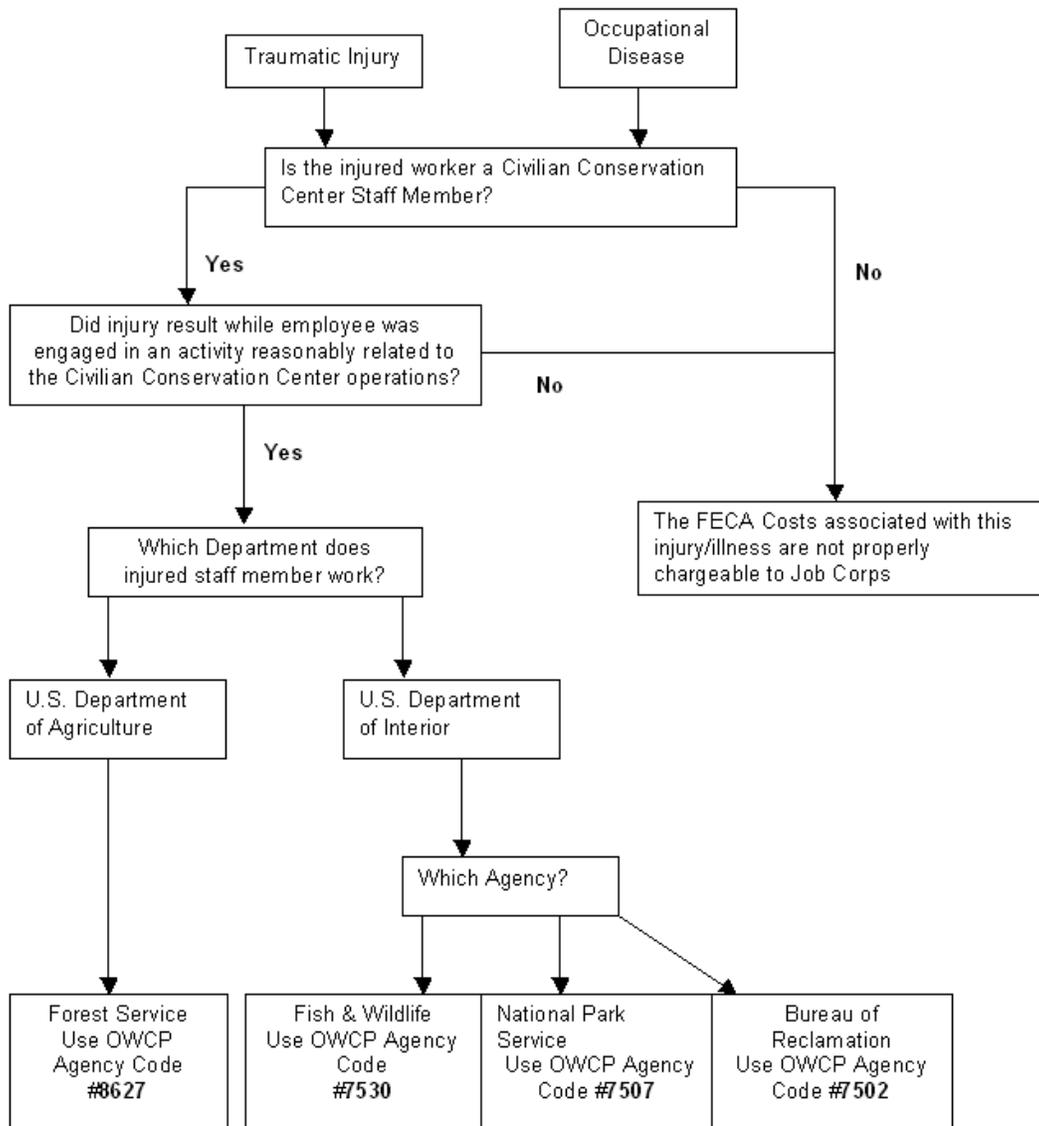
OVERVIEW OF THE FECA CHARGEBACK PROCESS



1. Injured worker files a FECA claim. OWCP evaluates and makes determination of payment. Payment is made to injured worker.
2. OWCP provides quarterly chargeback reports of claim payments to each Agency. This provides preliminary indication of costs as well as gives the Agency a chance to dispute any costs attributed to that Agency.
3. By August 15 of each year, OWCP is required to send an Annual Statement (made up of the quarterly reports and any changes) and a bill summarizing the total FECA costs attributable to the Agency under the prior chargeback year (July 1 to June 30).
4. Upon receipt of the bill, the Agency must include the amount shown on the chargeback bill in its budget for the following fiscal year (Agency's fiscal year).
5. Congress approves the budget request.
6. Agency reimburses/pays OWCP for the charges assessed to the Agency for the prior chargeback year in October (approximately 15 months from the bill).

EXAMPLE: A bill sent to an Agency on August 15, 2001, could cover the period July 1, 2000, through June 30, 2001 (OWCP's chargeback year). The Agency must then include that amount on their budget request for FY 2003, which begins October 1, 2002 and ends on September 30, 2003. The chargeback bill is paid on October 1, 2002.

DETERMINE ALLOWABLE/UNALLOWABLE FECA COSTS FOR AO-JCCS



VERIFY CORRECT CHARGEBACK CODES PRIOR TO FILING INJURY REPORT WITH OWCP DISTRICT OFFICE

