

August 26, 2009

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 09-10
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS

FROM: LYNN A. INTREPIDI
Interim National Director
Office of Job Corps

SUBJECT: Reimbursement of HIV Testing Costs Incurred During the Procurement Period of the National Laboratory Testing Contract

1. Purpose. To notify Job Corps centers of the award of the National Laboratory Testing contract, which includes HIV testing, and to provide information on the reimbursement of HIV testing costs incurred by Job Corps centers during the procurement period.
2. Background. The HIV testing contract expired on December 22, 2008. During the procurement period when no HIV testing contract was in place, the Center for Disease Detection (CDD) billed each center directly for HIV tests performed.

A new National Laboratory Testing Contract that includes HIV testing has been awarded and is in effect as of August 1, 2009. The National Office of Job Corps will reimburse each center for HIV testing costs incurred during the procurement period (January 1, 2009 – July 31, 2009).

3. Action. No steps need to be taken by centers to receive reimbursement for testing costs. Centers should continue to use CDD for HIV testing.

Addressees are to ensure that this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.

5. Inquiries. Inquiries should be directed to Johnetta Davis at (202) 693-8010 or davis.johnetta@dol.gov, or Tina Hess-Williams at (202) 693-3116 or hess-williams.tina@dol.gov.

