## EXHIBIT 1-2

## DOCUMENT REQUIREMENTS FOR ASSESSMENT OF APPLICANT HEALTH NEEDS

- A. Admissions Counselors (ACs) must collect the following information:
  - Authorization for Use and Disclosure of Your Health Information (Exhibit 1-5)
  - ACs should encourage all applicants to provide the following information for use by center staff in assessing the applicant's health needs:
    - 1. ETA Form 653, Job Corps Health Questionnaire
    - 2. Physician/institution report describing injuries, illnesses, and conditions noted on the ETA Form 653, including comments about medications taken
- B. A copy of all health information collected must be retained in the applicant's file and forwarded to the center of assignment in a sealed envelope.