**Health and Wellness PCA Staff Training Records – Human Resources**

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| --- | --- |
| **Center Name:** |  |
| **Total Center Staff (#):** |  |
| **Essential Staff\* (#):** |  |

***\*Essential staff = Night and weekend non-health staff (e.g. recreation staff, residential staff, security staff)***

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| **Health-Related and Emergency Response Staff Trainings** |
| **Staff Training**  | **Number of Total Staff Trained (#)** | **Percentage of Total Staff Trained (%)** | **Number of Essential Staff\* Trained (#)** | **Percentage of Essential Staff\* Trained (%)** |
| All Center Staff |
| *CPR/First Aid* |  |  |  |  |
| *Alcohol, Breathalyzers, Other Drugs of Abuse, Suspicious Behavior, and Narcan Administration* |  |  |  |  |
| *Symptomatic Management Guidelines for Non- Health Staff* |  |  |  |  |
| *Bloodborne Pathogens* |  |  |  |  |
| *HIPAA* |  |  |  |  |
| *Adolescent Growth and Development (5 hours)* |  |  |  |  |
| *Overview of Direct Threat, Medical Separations/MSWRs, Related Accommodation Considerations, and Disability-Based Discrimination* |  |  |  |  |
| *SafetyNet Toolkit (in LMS)* |  |  |  |  |
| *H&W Staff*  |
| *H&W Department-Specific Orientation, including: Duties and responsibilities & Safety/emergency procedures* |  |  |  |  |
| *Treatment Guidelines for Health Staff* |  |  |  |  |
| *Medical Separations/MSWRs Circumstances and Documentation, and Conducting Direct Threat Assessments* |  |  |  |  |

<https://prh.jobcorps.gov/Exhibits/Exhibit%205-4%20Required%20Staff%20Training.pdf>